



Student & Parent Handbook

2019-2020

Experius Academy

A K-12 Online Private School Based on the Teachings of
The Church of Jesus Christ of Latter-day Saints
Phone (888) 847-8020
www.experiusedu.org

Although Experius Academy upholds and adheres to the teachings of
The Church of Jesus Christ of Latter-Day Saints,
we are not affiliated with, or supported by
The Church of Jesus Christ of Latter-day Saints.

*Experius Academy does not discriminate on the basis of race,
religion, or gender in the administration of its programs and policies.*

Executive Director
Patti R. Landes

TABLE OF CONTENTS:

CODE OF ETHICS	7
MISSION AND PHILOSOPHY	9
GOVERNANCE	9
MOTTO	10
CODE OF CONDUCT	10
PERSONAL WORTHINESS STATEMENT.	10
ECCLIASTICAL ENDORSEMENT	11
DISCIPLINE	11
DRESS AND UNIFORM CODES	11
LOWER SCHOOL	11
HIGH SCHOOL	11
UNIFORM VIOLATIONS	11
LEARNING CHALLENGES	12
ACADEMIC POLICIES	13
GRADING	13
GRADUATION REQUIREMENTS.	14
ACADEMIC STATUS	15
GENERAL POLICIES	15
ACCIDENTS	15
ASSEMBLIES	16
ATHLETICS.	16
ATTENDANCE	16
BOOK STORE	17
BUNDLE FEE	17
CLASS ETIQUETTE	17
OUR SAFETY POLICY	18
DANCES	18
FINE ARTS	18
FOOD/LUNCH	18
FOREIGN LANGUAGES	18
FREEDOM OF EXPRESSION	18
FRIDAY FORUM	18
FUNDRAISING	19
HANDWRITING CONTEST.	19
HOMEWORK	19
IDENTIFICATION CARDS	19
INDEPENDENT STUDY	19
EXPERIUS PARENT PARTNERS (EPP)	19
PARENT INVOLVEMENT	19
PLAGIARISM	20

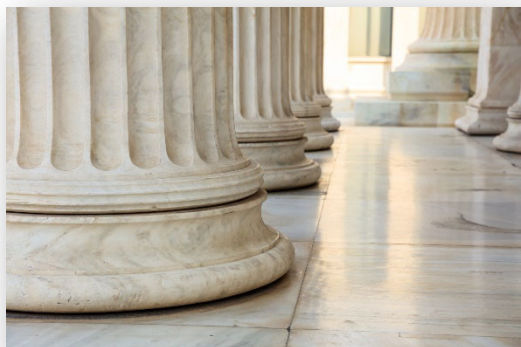
SCHOOL CLUBS 20
SCHOOL SCHEDULE20
SCIENCE FAIR20
SCHOLARSHIPS 20
SERVICE PROJECTS 21
SPELLING BEE 21
STUDENT GOVERNMENT21
STUDENT PROGRESS 21
STUDENT RECORDS 21
TESTING 22
TUITION and OTHER PAYMENTS 22
VISITORS22
WITHDRAWL OF STUDENTS 22
YEARBOOKS 22
YOUTH LEADERSHIP CONFERENCE 22
CLASS HOLIDAY CELEBRATIONS 23

Experius Academy Code of Ethics

Experius Academy adheres to the following code of ethics:

- The Academy shall clearly state its philosophies, goals and purposes, and all conduct should be consistent with philosophy and goals.
- Proprietors, administrators, and teachers will fulfill their professional responsibilities with honesty and integrity.
- School promotional materials and advertisements shall reflect a high regard for accuracy and, accordingly, will regularly be updated.
- School's enrollment practices shall be consistent with written policies and procedures and shall not be subject to bargaining and other extraneous considerations. Qualified students shall be admitted without regard to race, color, creed, ethnic background, native origin or any other specific handicaps.
- School will make available to parents or guardians of prospective students, information concerning financial responsibility to the school, as well as the school's policy regarding refunds.
- Upon enrollment, student records will be requested from the former school and then maintained in a professional manner. Upon receipt of a properly signed, written request from another school, records or transcripts which may be helpful in determining qualification for admission will be promptly forwarded. The exception to this would be if all accounts were not paid in full.
- Confidentiality among schools concerning the school community (students, teachers, parents, etc.) shall be respected.
- Employment contracts between schools and employees will be respected by both parties, and no school shall initiate an offer of employment to an employee of another school without that school's approval.
- School and its employees will neither solicit the school community nor allow school directories or mailing lists to be used by others for purposes unrelated to the educational program.

MISSION AND PHILOSOPHY



Our mission is to engage learners in standards-based curriculum, through our online classroom, at any time, from any place in the world, at a student skill appropriate pace.

We endeavor to promote an environment that instills a strong moral compass, and that fosters a respect for all people and beliefs. We also work to inspire academic excellence, and to teach respect, responsibility, and self-government while fostering a love of family, community, and country.

We commit to providing a challenging, engaging, and varied curriculum program that meets rigorous standards, prepares students for higher education, and opens doors to lifelong success. We will provide the best tools, staff, and service possible to assist families with their education goals.

The Mission of the religion-based program of Experius Academy is to strengthen the belief and testimony of its students in the doctrines and practices of The Church of Jesus Christ of Latter-day Saints, to inspire academic excellence, and to teach respect, responsibility, and self-government while fostering a love for Jesus Christ, for family, and for country.

Our philosophy is reflected in our name. We endeavor to provide education by serving as mentors who guide students to be discoverers and independent learners. We focus on these four approaches to accomplish this:

1. Experiential Learning
2. Integrative Learning
3. Collaborative Learning
4. Reflective Learning

GOVERNANCE

The Executive Director supervises day-to-day operations and ensures that the mission and philosophy of Experius Academy are adhered to. The Executive Director also works closely with the Board of Trustees in long range planning and overall institutional health of the school.

The Board of Trustees is a benevolent board that focuses on long range planning and current special needs of the school. The Board works with the Executive Director and reviews financial status to ensure solvency .

MOTTO

“What E're Thou Art, Act Well Thy Part”

CODE OF CONDUCT

1. Strive to uphold and obey the gospel of Jesus Christ.
2. Strive to always have the Spirit and be a bearer of light and truth.
3. Show respect for administrators, teachers, staff, school personnel, other students.
4. Students shall refer to all adults by “Mr.” or “Mrs.” or “Miss”, and their last name.
5. Kindness and respect are crucial in order for learning to take place.
6. Contention, foul language, name calling or belittling of others is not acceptable.
7. Respectful and attentive listening and encouraging words, even for those who may have conflicting views, should be the standard for all Experius Academy students.
8. Wear the approved uniform in a modest way when participating in school activities. Do not alter the uniform.
9. Raise your hand if you would like to speak and wait for the teacher to call on you.
10. Always come to class on time, prepared, with completed homework and appropriate supplies.
11. Keep your desk or work area neat and clean. Always have required resources ready and within easy reach.
12. No eating during class sessions. Gum is not allowed during class.
13. Physical, mental, or sexual harassment will result in immediate administrative action.
14. There is a zero tolerance for drug or alcohol use.
15. Seek to be totally honest in dealings with others. (See the section on plagiarism for further explanation of cheating and honesty.)
16. Each student will read, agree to, and abide by the Code of Conduct. This agreement must be reviewed, signed by both the student and parent, and resubmitted each academic year. Any violation of the Code of Conduct will be grounds for administrative action. A copy of the Code of Conduct is available for review on the school's website.



PERSONAL WORTHINESS STATEMENT

Although Experius Academy accepts students of all faiths, students should be willing to live the standards of The Church of Jesus Christ of Latter-day Saints. Students will be in good standing with their ecclesiastical leader. A letter of recommendation from a bishop or clergy must be submitted to the office before a student can be admitted.

ECCLESIASTICAL ENDORSEMENT

Experius Academy is a K-12 private school based on the teachings of The Church of Jesus Christ of Latter-day Saints. The academy is not sponsored or endorsed in any way by the Church. However, all students are expected to strive to live by the standards of the Church and adhere to the Code of Conduct at all times.

DISCIPLINE

The Code of Conduct is designed to foster and encourage the highest standards of honor, integrity, and morality. However, should a student violate the Code of Conduct, he or she will be subject to the following possible disciplinary actions:

- Level One Offense** Student Warning and Parent Notification
- Level Two Offense** Meeting with Director, Parent, Student for action plan.
- Level Three Offense** 1 day suspension
- Level Four Offense** Expulsion (In the event expulsion is necessary under this policy, tuition is non-refundable.)

It is understood that we all make mistakes and poor decisions from time to time. Those who are honest when confronted (or better yet, without having to be confronted) and accept responsibility for their actions are well on their way to having that all important “change of heart” necessary for growth. (Alma 5:26)

DRESS AND UNIFORM CODES

All students are expected to be dressed and groomed in a modest, neat and clean manner consistent with the dignity of Experius Academy and modest standards of dress. All K-8 students are required to wear the approved school uniforms, purchased through the Academy bookstore. High school students may wear modest clothing that is neat and appropriate for the classroom. No pajamas, sloppy shirts, etc. are acceptable for class. Any exceptions to this policy must be approved by the administration. Uniforms are checked daily and any deviation from the accepted uniform will result in administrative action.

Remember that uniforms are designed to assist us in creating a learning atmosphere. Students should achieve a certain level of pride and respect for the uniform. Parental help in this area is an absolute must. **Students will not be able to attend class until they are wearing the proper uniform in the proper manner.** Always feel free to contact the administration when there is a question regarding the appropriate uniform.



LOWER SCHOOL – GRADES K-8

- Shirts – White, Blue, or Gold polo with school logo. No other colors.
- Hair – Natural colors, clean and neat. Two-toned styles are not acceptable.
- Jewelry – One earring per ear. No rings, bars, etc. may be worn in visible parts of the body.

HIGH SCHOOL

High school students may wear modest clothing that is neat and appropriate for the classroom. No pajamas, sloppy shirts, etc. are acceptable for class. Any article of clothing offered in the school bookstore is acceptable for the online classroom.

All uniform items must be purchased through the Academy's online bookstore.

UNIFORM VIOLATIONS

Students will not be allowed to attend class until they are wearing the proper uniform in the proper manner.

- **First Offense** – Warning and parents are contacted
- **Second Offense** – Student is not admitted to class.
- **Third Offense** – Mandatory parent conference.
- **Fourth Offense** – Administrative action which may include suspension.

LEARNING CHALLENGES

The staff at Experius Academy believes that every child should have every opportunity possible to reach his/her highest learning capacity and potential. All new students have the option to receive a free comprehensive learning evaluation through Dr. Kim Barrus and his team in Agora Hills, CA. This evaluation will identify any learning impediments and will assist in creating an Education Plan. Current students may also participate in the evaluation for a small fee.



ACADEMIC POLICIES

GRADING

The following grading scale will be used for all levels:

Percentage	Grade	Grade Points
93% - 100%	A	4.0
90% - 92%	A-	3.7
87% - 89%	B+	3.3
83% - 86%	B	3.0
80% - 82%	B-	2.7
77% - 79%	C+	2.3
73% - 76%	C	2.0
70% - 72%	C-	1.7
67% - 69%	D+	1.3
63% - 66%	D	1.0
60% - 62%	D-	.7
0% - 59%	F	0

Students in grades PreK through 5 will also receive the following grades as they learn certain academic skills:

E *Excellent*

S *Satisfactory*

N *Needs Improvement*

The following citizenship grades will be used:

E *Excellent*

S *Satisfactory*

N *Needs Improvement*

Students in grades K-8 will be graded every quarter. High school students will be graded each semester. Students in Middle School and High School will have a grade point average (GPA) calculated based on the above scale. The cumulative GPA will be calculated at the end of each quarter, or semester, and will be based on the above scale. This cumulative GPA starts over in the 9th grade and continues until the student graduates. The Valedictorian will be the graduating senior with the highest cumulative GPA after the first semester of the senior year.

GRADUATION REQUIREMENTS

Administrators and staff work closely with students to assist them in completing the necessary requirements for graduation and helping them in gaining admission to the college of their choice. Students wishing to graduate from Experiens Academy must meet the following requirements:

History, Political Science, Geography	6.0
English/Writing/Literature	6.0
Sciences & Labs	4.0
Humanities	2.0
Math	3.0
Study Skills & Goal Setting	.25
Applied Art	2.0
Information Technology	.5
Career Apprenticeship	1.0
Foreign Language	2.0
Physical Education	1.0
Health/Life Fitness	1.0
Electives	1.25
<u>Community Service Hours</u>	<u>100 hours</u>
TOTAL	30 credits

*For more detailed information, please contact the office.

Students admitted to the Academy after ninth grade may have their previous work evaluated to meet these requirements. Home Study students are eligible for graduation if they meet some requirements through organizations in the area where they live. Students not meeting graduation requirements will be given a one, two, or three-year certificate.

*For students wishing to look ahead to high school planning, a course catalog is available on our website.

*For students transferring to a new school, an official transcript will be provided at their request or the request of the institution along with a copy of the course descriptions.

ACADEMIC STATUS

A student's academic status is calculated by using the unweighted grade point average based on the above scale. Each academic status is calculated every grading period.

High Honor Roll: A student must attain a GPA of 3.5 or above.

Honor Roll: A student must attain a GPA between 3.0 and 3.49.

Satisfactory: A student must attain a GPA between 2.0 and 2.99 and must not have more than 1 D and 0 F's.

Academic Warning: If a student falls below a 2.0 average in any quarter, or receives more than 1 D or an F in any course, he or she will have one quarter in which to improve. During this grading period the student is ineligible to participate in any extracurricular activities. Should the grades come up after the end of the quarter, the student is then on satisfactory status. Should the GPA remain below a 2.0 or the student continues to earn more than 1 D or 0 F's, that student will then be placed on Academic Probation.

Academic Probation: If a student's GPA remains below a 2.0 for two consecutive quarters or the student continues to earn 2 D's or more, or 1 F or more for two consecutive quarters, the student will then be placed on Academic Probation. The student remains ineligible to participate in any extracurricular activities. If the grading period ends and the student's academic status is still unsatisfactory then an Academic Committee will meet to consider whether it is in the student's best interest to continue with the Academy.

GENERAL POLICIES (In alphabetical order)

ACCIDENTS

Any accident that may occur when the students are meeting together in person (such as a Youth Conference) are to be reported immediately to the activity leader so that we can arrange for the

student(s) to get the necessary treatment for the emergency. Parents will be notified immediately. Please make sure that the office has an updated list of emergency numbers. An accident report form will be completed and kept by the Academy.

ASSEMBLIES – FRIDAY FORUM

Frequently assemblies are held at the school, usually on Fridays at 2:00 pm MST. Guest speakers or performers broadcast via ZOOM and share insights and talents. Other assemblies may be held at various times throughout the year. Following each quarter there will be an Awards Assembly, which parents will be invited to attend.

Behavior during Forums and assemblies should be exemplary and only applause should be used as a means of expressing approval. Microphones and cameras should be on at all times, unless instructed to mute. Students should be seated at a desk or table and should be dressed according to school dress code for the student's grade level. Attendance is taken and is part of the citizenship grade.

ATHLETICS

Beginning in the 2019-20 school year, students may participate in the **PERSONAL BEST** athletic program. Sports such as bicycling, tennis, swimming, track and field, wrestling, personal training, figure skating, and golf may be eligible for the Academy's athletic program. Students work to meet their own athletic goals and may also compete in individual sports against other students. A qualifying student may receive a "letter" for athletic participation. Parents are encouraged to volunteer to assist in many aspects of the athletic program, including coaching.



ATTENDANCE

In order for students to gain the most from their experience at the Academy, it is important that they be in attendance and on time every day. There are obvious reasons why students might or should be absent, such as illness, surgery, bereavement, etc. Some students may have modified schedules by prior arrangement with the school. However, when there is some question about whether an unplanned absence should occur, parents and students should consider and give weight to the value of being in class.

If your child must be absent, please call the office by 9:00a.m. MST to indicate the reason. If you know ahead of time that your child will be absent (vacation, surgery, bereavement, etc.), please report the days and reason to the office in advance and communicate with your child's teacher(s) to find out what work he/she will be missing. If a period of absence extends beyond 10 school days, additional tutoring may be necessary.

Students whose absences are legitimate will receive a reasonable opportunity to make up the course work they missed. It is your child's responsibility to turn in assignments within a reasonable period of time following an absence. Students who miss class without a valid reason may not receive an opportunity to make up work. Continued truancy may result in expulsion.

Tardiness: Students are expected to be logged in to class five minutes before the start time. Tardiness is disruptive to the learning environment. Attendance will be taken at the beginning of each class period and parents will be notified if a student is not logged in.

Unexcused Absence: Any absence from school or other authorized location without approval from parents or a school official for part or all of the day will result in an unexcused absence. Students who have **unexcused tardies and/or absences** will be subject to classroom and school discipline as follows:

- | | |
|--|--|
| 1-2 Unexcused Tardies/Absences | Teacher: Parent Contact |
| 3 Unexcused Tardies/Absences | Office: Parent conference and Resolution Plan |
| 4 Unexcused Tardies/Absences | Office: Parent requested to attend class period |
| 5 or more Unexcused Tardies/Absences: | Administrative action and possible suspension to expulsion from the school |

BOOKSTORE - "The Eagle's Nest"

The school's mascot is the Eagle and we call the bookstore "the Eagle's nest". The bookstore is located online and many items such as uniform shirts, t-shirts, hoodies, *Personal Best* athletic uniforms. Branded backpacks, pencils, pens, etc. are all available in the bookstore and will be shipped promptly (unless in the case of backorders or special orders). We encourage you to use the bookstore, as all of the proceeds are put into the school's scholarship fund.

BUNDLE FEE

A *Bundle Fee* applies to additional items associated with the Experius Academy program, not included in tuition.

These items include the yearbook, WOW Week t-shirt, Youth Conference for some grades, etc. An itemized list is available by contacting the office.

CLASS ETIQUETTE

As an online academy, we do our best to create as close to an "in-person" experience as we possibly can. As soon as a student is "online", he/she is "at school and at his/her seat." Students should be online, logged in, and ready to begin five minutes before class is scheduled to start. Students must be dressed appropriately as soon as class begins. Pajamas and blankets are not acceptable in class. Lying in bed or on the sofa, eating snacks, playing with pets or other siblings, or any other type of "outside of class" behaviors are not permitted. Microphones and webcams should be on at all times and students should be using the approved equipment during every class. Failure to have non-working equipment or webcams not turned on is equivalent to an absence. If an equipment failure



occurs during class, the parent will be notified by the teacher at the end of class. The failure must be resolved before the next class period or the student will not be permitted to attend.

OUR SAFETY POLICY: We take our student safety seriously. In the past, students have been exposed to private conversations, family disagreements, and heckling from siblings while logged in to class. These types of exposure are not acceptable. Parents must provide a place where the student has no distractions and can be closed off from the rest of the family, but where he/she can be monitored frequently. Students who log on in an open environment will not be allowed to attend class. The parent is responsible for quietly monitoring the student during class time to ensure that the student is on task and not playing games or browsing the internet. **All class sessions are recorded.**

At the beginning of the year, you will be sent a headset/mic to be used during class. Do not use earbuds or other types of headphones. It is the family's responsibility to provide a good working webcam and adequate internet speeds to assure that the student is not "kicked off" during a class session. If you have questions about any of these requirements, please contact the office.

DANCES

Our annual Prom is held every year in Salt Lake City, UT. This 3 day Prom/Leadership Conference is held in May and gives students the opportunity to see each other in person, enjoy great activities and speakers, build confidence, and create lasting memories. Friends may also attend with an ecclesiastical endorsement. The cost is approximately \$150 – excluding travel expenses.

FINE ARTS

Drama, Art, and Music will be offered in the secondary grades as elective classes. We strive to give students opportunities to showcase their work either through Student/Family nights or showcased on our website. Art and music are very important at the Academy and they will be taught as part of the regular academic program to grades 1-8.

FOOD / LUNCH

Food may not be eaten in class, but Lower School students will be given periodic breaks where they can snack and take care of other needs.

FOREIGN LANGUAGES

Spanish and Italian are taught as part of the regular program in grades K-8. Upper School students may take Spanish or Italian. Outside language courses can be taken and transferred to Experius Academy for credit.

FREEDOM OF EXPRESSION

Within the framework of the "Code of Conduct" students are encouraged to express their thoughts and opinions, both in as well as outside of class. The Academy accepts students of any race, color, religion, or national and ethnic origin. Therefore, a wide diversity of viewpoints should be expected.

FRIDAY FORUM

Each Friday, all students attend the Friday Forum. Guest speakers or performers visit the school online and share insights and talents. We encourage parents to help students make career choices by volunteering to share their career choices with students. Contact the office if interested.

FUNDRAISING

As is practiced in all private schools, each family will be encouraged to make an annual donation to the school as part of the "Annual Fund." This fundraising endeavor is in addition to the annual Gift-giving event, which includes an auction where proceeds go towards expansion and growth of the school. However, we will not conduct any fundraising, other than the above-mentioned events, during the year that would require you or your child to solicit friends and family to purchase products.

HANDWRITING CONTEST

Each student from grade 1 through to grade 12 will participate in our Annual Handwriting Contest.

HOMEWORK

Homework is assigned to reinforce learning in class and to allow students practice in self-guided learning. It also gives you the opportunity to see how your child is doing. Please encourage him/her to complete assignments on time. Many assignments in the younger grades are family centered and may also fulfill requirements for Church programs.

IDENTIFICATION CARDS

All students will be issued an ID card shortly after school begins. This card will serve as an identification card and discounts throughout your community. The card will also entitle students to some discounts in the bookstore.

INDEPENDENT STUDY-BYU

Experius Academy offers BYU Independent Study courses for students requiring additional classes for credit recovery. Credit for these classes can be applied to Experius Academy graduation requirements or may be transferred to other schools. For information, contact the office.



EXPERIUS PARENT PARTNERS (EPP)

This great organization supports the school in many ways. It coordinates volunteers for athletics, music, and other programs. We encourage all parents to become involved.

PARENT INVOLVEMENT

Parents are the key to every child's success. To assist you in understanding your child's education plan at Experius Academy, you will have the opportunity to take a mini course outlining in greater detail, your role as a team member in your child's education with us. This course needs to be completed before your student can begin his/her courses.

Please be aware of your child's progress by:

1. Making sure that your student is prepared and on-time every day for class.
2. Being aware of your student's progress by carefully reviewing the *Monday Progress Report*.
3. Knowing how to access CANVAS (there is an available App) so that as an observer, you can know what assignments need to be completed by your child.
4. Discussing any concerns with your child's teacher

PLAGIARISM

Honesty of every type is expected from our students. Plagiarism is a form of dishonesty that is particularly egregious in academic institutions. Plagiarism can be defined, but is not limited to:

Intellectual Theft: This occurs any time a student turns in an assignment or writing found on the internet that belong to someone else but tries to pass it off as his or her own work and/or ideas.

Cheating: This occurs any time a student uses another student's answers as his or her own work or ideas.

Stealing: This occurs any time a student uses another student's answers, ideas, or work without the knowledge of the aforementioned student.

Our faculty members will check all assignments for plagiarism with the technological tools available to them. Students found to be in violation of plagiarism will be subject to administrative action that could lead to very serious consequences up to expulsion from the school. Also, students who are found to willingly aid other students in intellectual theft or cheating, will be subject to administrative action that could lead to very serious consequences up to expulsion from the school.

SCHOOL CLUBS

Clubs that give students the opportunity to share common interests such as chess, computer skills, foreign languages, or hobbies are encouraged. These clubs can meet online after school and must meet certain criteria. Ask Kathy Willis, our Student Services Director, about school clubs.

SCHOOL SCHEDULE

School schedules are arranged according to enrollment and need. You will be contacted in August for the September school schedules.

SCIENCE FAIR

All students are required to participate in the annual school Science Fair held in the spring. This project will be part of each student's science grade for the 2nd semester. Judging will be done according to grade level.

SCHOLARSHIPS

We currently offer two scholarships to assist students and families in their academic goals. Scholarship grants may be for half tuition, or for a full year's tuition.

Ezra Taft Benson Constitution Scholarship

President Ezra Taft Benson loved the Constitution of the United States and felt it was an inspired document created to assist in restoring the gospel. Applicants must complete and submit an essay expressing their understanding of the document and its importance in self-government and agency.

David O. McKay Memorial Scholarship

President David O. McKay loved education and dedicated much of his life to the advancement of gospel education. This scholarship is based on academic excellence and family financial need. Student report cards or transcripts, as well as proof of financial need are required.

SERVICE PROJECTS

A monthly service project will be organized by H.A.N.D.S. (Helping All Needy with Devoted Service). These activities will bless the lives of the students as they learn to give back to the community. Middle School students are invited to participate.

SPELLING BEE

The spelling list is distributed in January. All students are required to participate in the sponsored spelling bee. The top winners will earn partial scholarships for the following school year.

STUDENT GOVERNMENT

Students at the Academy have the opportunity to learn more about civil government by participating in student government. Students in grades 3 through 8 may run for Class Senator and Alternate. High school students meeting the requirements may run for office. Students must have a GPA of 3.0, have the approval of all their current teachers and the Director, and may run for the following offices: President - Grade 11-12, Vice-President - Grades 10 & 12; Secretary - Grades 9 through 12; Treasurer - Grades 9 through 12. We encourage all students to participate.



STUDENT PROGRESS

Communication is vital for student success. Students and parents can track academic progress by utilizing the state-of-the-art program called CANVAS, accessible from our web site, by logging in with a student identification number and password. Class assignments, grades, school announcements, etc. can all be viewed with this program. Teachers may also be contacted using email through this program. We ask all parents to provide an e-mail address for better utilization of the system. If you have questions regarding this program, please contact a staff member.

STUDENT RECORDS

The Academy maintains a permanent record for each student which includes: subjects taken, grades or achievement evaluation, units of credit, attendance, standardized test scores, and health information. This record is confidential but is open to parental inspection from the office upon request. When students transfer out of the Academy this record will be sent to the new school upon

request by the school. However, all financial payments must be complete before records will be released.

TESTING

All students in grades 3-8 are annually given the Iowa Test of Basic Skills (ITBS). This test is used for its ability to demonstrate where the students are experiencing weaknesses. The results are also used to help measure progress toward fulfilling the mission at the Academy. Results are made available to parents and remain in the student's file but are not submitted to any state agency. A practice ACT test is given to all high school students yearly and seminars are offered to assist high school students in improving their scores.

TUITION and OTHER PAYMENTS

Tuition is due according to the terms of the contract. A late payment of \$25 will be assessed for missed payments more than 15 days overdue; a service charge of 1.5 percent per month will apply for an account over 30 days. Multi-child tuition discounts are available. There is also a Pre-registration discount available for families who pay tuition by June 1 of the preceding year. Automatic payments will be set up at the beginning of the year and will be withdrawn on the first day of each month.

VISITORS

You may occasionally visit your child's online class. Please make arrangements with the teacher before doing so.

WITHDRAWAL OF STUDENTS

Parents, if you decide to withdraw your student(s) from the Academy during the school year, please contact Kathy Willis in the office so that all transfer paperwork can be completed. Please be aware of all withdraw policies outlined in the Financial Contract. Student records will not be released until the withdrawal process is completed and fees are paid in full.

YEARBOOKS

School yearbooks will be created by a yearbook staff. School pictures, class activities and sporting events will be featured. All grade levels are represented and every student appears with his/her class. We encourage students to bring in their fun, appropriate pictures which can be used. Digital yearbooks are distributed to all students during the summer months, after the school year.

YOUTH LEADERSHIP CONFERENCE

This exciting event is offered in the Spring to eligible students ages 12 and up (in the seventh grade or higher) who are meeting their academic goals. Workshops, character-building activities, guest speakers and evening performers make these three days a memorable experience.

CLASS HOLIDAY CELEBRATIONS

We celebrate the following holidays at Experius Academy:

GRANDPARENTS DAY: Students are encouraged to invite a grandparent to school. This will encourage "turning the hearts of the children to the fathers." If there are no grandparents nearby, an older neighbor or friend may attend online class.

FALL HARVEST FESTIVAL (Halloween): We will celebrate harvest and honor ancient world scripture heroes by dressing in favorite hero costumes and reporting on their accomplishments.

READ IN YOUR PAJAMAS DAY

This celebration is held the last day before Christmas break. All students wear their (modest) pajamas to class and the entire school meets together for two hours to read to each other. Reading level appropriate books are chosen beforehand at your local library. A generous donor gives a monetary gift for every book read by the students. Proceeds go to assisting Experius students with learning challenges.

VETERAN'S DAY: In honor of the brave men who fought to keep our nation free, we will hear from war veterans on this day and create activities to help students appreciate their sacrifices.

SPIRIT DAY: We return from the winter doldrums by celebrating SPRIT DAY the Friday after we return from Christmas break. Wear your school colors and paint your face to show your class spirit!

PRESIDENTS DAY: Come to class dressed as your favorite president!

VALENTINES DAY: Valentine greetings are shared digitally and students are encouraged to send messages of friendship and encouragement to all of their class mates. Students are also asked to perform an anonymous act of service.

